



Minutes of the Annual General Meeting (AGM) of the Community Health Centre of West Nipissing held on **Monday, June 27, 2016 at 7:00pm** in Cache Bay at the United 50 Seniors Club

PRESENTS: 24 members, employees, and members of the Board of Directors

1. **Welcome** – Dennis Yapps welcomed everyone to the meeting. He thanked everyone for attending this annual meeting. Dennis indicates that a public notice of the annual general meeting was announced in accordance with the regulations and that the Assembly may proceed. The AGM begins at 7:00pm. *The meeting will be held bilingually whenever possible.*

2. Presentation of the members

The president of the Board of Directors, Dennis Yapps introduces members of the Board of Directors who are present;
Joanne Savage, Guy Ethier, Pierre Leclair, Louise Gauthier, Philippe Boissonneault, Dr, Jean Anawati, Dan Roveda. Dennis announces that 5 positions are open for the Board of Directors

3. Adoption of the agenda

Moved by: Philippe Boissonneault

Supported by: Louise Gauthier

THAT the agenda of the Annual General Meeting of the West Nipissing Community Health Centre be adopted as presented. **CARRIED**

4. Approval of the minutes of the last Annual Meeting AGM (June 29, 2015)

Moved by: Joanne Savage

Supported by: Dan Roveda

THAT the minutes of the last AGM be approved as presented. **CARRIED**

5. Report of the President

- Mr. Dennis Yapps provides an overview of the highlights of the year 2015-2016. One important accomplishment is that of the realization of the re-location of our Health Centre. He also mentions the incredible amount of work done. He thanks Guy Robichaud for the excellent work, the members of the Board of directors and employees. The re-location is happening soon and becoming very real.
- Dennis Yapps points out that three members of the board of directors whose mandate is complete were on the founding committee of the WNCHC.
- Also happening soon is the official opening and the change of our corporate image.

6. Report of the Executive Director

Philippe Boissonneault presents Guy Robichaud, Executive Director.

Guy presents his annual report with a power point presentation and gives a brief overview of some project highlights:

CAPITAL PROJECT: Construction started in May 2015. Also included in the construction of our new location are the plans to include the gym as part of our location. The completion is expected for the end of July and the move is planned for September 2016.

Guy presents the member of the staff who are present at the meeting.

7. Report of the Community Health Promotion Coordinator.

Guy introduces Celeste Auger Proulx, Community Health Promotion coordinator.

Celeste continues the power point presentation by explaining the aspects of the community health promotion department and their activities. Celeste talks about the Senior Exercise Program, the Fibromyalgia support group, the Intercommunity challenge, the Sewing group, our summer camps, the work done for public presentations, and the Neighbors without borders project. Also mentioned is our volunteers who are much appreciated.

8. Report of the Primary Care Coordinator.

Guy introduces Carole Paquette, Primary Care co-coordinator.

Carole continues the power point presentation with information on the primary care department.

Carole explains that our number of client's goal is of 3869. We presently have 2427 clients. This is possible because of our incredible staff. Our waiting list now has 143 clients. We expect to clear our waiting list by the time we move into our new location.

Carole also explains our primary care targets compared to the province.

9. Financial report

Report of the Auditors for 2015-16

Mr. Dan Longlade of the accounting firm of Collins Barrow explains the financial report of 2015-2016. A copy of the condensed financial statements has been inserted in the AGM folder along with the Annual Report. Dan Longlade explains what the mandate of the accounting firm is and what their role is.

Motion passed at regular board meeting:

Moved by: Philippe Boissonneault

Supported by: Gisèle Landriault

THAT the Auditor's report for the fiscal year 2015-2016 be adopted as presented and as adopted at the Boards regular meeting of May 30th, 2016. **CARRIED**

10. Appointment of a firm of Auditors for 2016-2017

Pierre LeClair explains that the board recommends the firm of Collins Barrow.

Moved by: Pierre LeClair

Supported by: Louise Gauthier

THAT Collins Barrow be designated as auditors for the next fiscal year. **CARRIED**

11. Amendment to the Rules and Regulations, item #5.12

Guy Ethier explains the proposed changes to the rules and regulations.

Moved by: Guy Ethier

Supported by: Dan Roveda

THAT The following paragraph be added to item #5.12 of the rules and regulations

"Preamble - The following policy aims to ensure maximum participation of members of the Board of Directors at its meetings. Participation through technology (conference call, videoconference) is permitted." **CARRIED**

12. Election of the members of the Board of Directors

Philippe Boissonneault was elected president of elections.

Philippe Boissonneault explains the process of nominations for the elections of five (5) Directors of the West Nipissing Community Health Centre. There are five candidates in good standing for 5 vacant

positions. 2 positions are for a three year term, 2 position for a 2 year term and 1 position for a 1 year term.

The results are as follow:

Dr. Jean Anawati	elected by acclamation
Denis Allard	elected by acclamation
Cécile Piquette	elected by acclamation
Carole Dionne	elected by acclamation
Lyne Gervais	elected by acclamation

The length of the terms will be decided at the regular board meeting following the AGM

Moved by: Dennis Yapps

Supported by: Philippe Boissonneault

THAT the results of the elections to be accepted as presented.

CARRIED

13. Other

14. Questions

Dennis Yapps leads the question period.

15. Draw

Joanne Savage conducts the draw of prizes.

16. Adjournment

Mr. Yapps thanked the members for attending and invites them to a snack.

Moved by: Louise Gauthier

Supported by: Dr. Jean Anawati

The meeting was adjourned at 8:00 pm

CARRIED

Board President

Date

Secretary

Date